



What Families Want Conference Planning Meeting
June 12, 2007, 11:30 a.m. – 1:00 p.m.

1. Introductions/Check In / Welcome	Margaret Degon; Tonya Labbe; Carol Teirman; Brianne Masselli; Dianne Bouffard and Virginia Jewell.
2. Review of Agenda	Updates on assigned tasks from previous meeting.
3. Discussion	<p>Review of Caterers:</p> <ul style="list-style-type: none"> • It was agreed to request that the Carriage House would cater the event (breakfast, lunch and afternoon snack for @ 200 people). A deposit of \$250.00 will be required to hold the date and the caterer will send Tonya an estimate of the bill before the contract is signed. • Paper goods are supplied and we will have a sodas available for lunch and afternoon snacks (veggies, crackers and cheese and we will provide granola bars and fruit). • Provider presentation forms were handed out and were sent electronically. I would like to have the forms back by July 9th. • Brianne mentioned that we must have scheduled activities for the youth and children who will be receiving respite or childcare services. Virginia agreed that providing activities would not be difficult for the different age groups, but that it would requires some pre-planning. • The Family Committee and the WFWC Planning Committee will hold joint meetings until after the conference in September is completed to avoid duplication of meetings. <p style="text-align: center;"><u>TASKS</u></p> <ul style="list-style-type: none"> • Need to finalize the Vendor Form. Tonya will need all of the logos from each of the participating family organizations. • Presenter Forms were finalized and given out to the lead Presenters or lead contact for the workshop. Forms should be returned by July 9, 2007, to the THRIVE office. If anyone needs assistance please contact Tonya. • Tonya will schedule a meeting with Fran Mulligan to discuss the respite and childcare issue for the conference. Maggie and Diane will also attend if available.

	PLEASE LET ME KNOW IF I HAVE OMITTED ANYTHING.
➤ 4. Next Meeting	<p>June 26, 2007, 10:30 a.m. – 11:30 p.m. at the THRIVE office.</p> <ol style="list-style-type: none"> 1. Review and finalize the Vendor Form. 2. Review of presenters and update on presenters forms submitted 3. Start working on the brochure for the conference. 4. Start developing the conference workshop listings, titles, etc. 5. General Updates

System of Care Committee Principles:

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| <ul style="list-style-type: none"> ➤ Each voice is valid and respected ➤ Each person's reality is unique and valuable ➤ Process is the foundation for decision-making ➤ Transparency builds trust ➤ Leadership encourages collaborative strategies ➤ Participation is meaningful | <ul style="list-style-type: none"> ➤ Members are respectful of one another ➤ Expertise comes from many sources ➤ Meetings are focused and productive with a shared vision ➤ Trust builds relationships |
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