

Family Committee Meeting 10/31/06
10:00 a.m. – 11:30 a.m. THRIVE Office

Introductions
and Check-In

Present: Tonya Labbe (Co-Chair), Diane Bouffard (Co-Chair), Sharon Harbin, Maggie Degon, Melody Swift (Facilitator), Catherine McAllister-Charles (Intern)

Ground Rules

Be Respectful
Value Everyone's Opinion
One Person Speaks at a Time
Listen

Development of
System of Care
Brochure

Examples of other SOC brochures were reviewed by the committee (Colorado, Indiana, and Massachusetts).

Comments:

FRONT PAGE

- A tri-fold brochure was discussed with the first page displaying the THRIVE Logo and a picture in the middle with tagline at the bottom of the front page

BACK PAGE

- Back page will list the THRIVE Initiatives general #; the project director with phone #, extension, and e-mail address; the same for the Family and Youth Coordinator;
- List the THRIVE website
- List the mailing and physical address of THRIVE

FRONT INSIDE PAGE

- It was discussed to address the fact that we are the only SOC in the country that is specifically looking at trauma and children's services.
- Include our SOC mission and vision on this page
- Include a picture

INSIDE PAGE TWO

- "GET INVOLVED!" We all liked Indiana's examples on getting involved in the SOC for a header
- This is where we would include the Family Committees mission and vision statements
- Next section would be No voice no choice...this is the section that would explain how to get involved
- The second half of the page would be the "what you get" from becoming involved – community resources, support, etc.

INSIDE PAGE THREE

- HOW TO ENGAGE FAMILIES?
- "It's time for parents to become equal partners"
- We need to outline the SOC areas of enrollment (tri-county only)
- We need a very clear definition of SED, guidelines for involvement, etc.
- While some families may not qualify for SOC, we can still offer a resource toolkit

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Next Meeting(s)
and Assigned
Tasks

1. Next meeting of the Family Committee is scheduled for November 17th from 10-11:30 a.m., at our 124 Canal Street Office in Lewiston to continue the discussion and development of the System of Care brochure.
2. Other meetings scheduled are as follows: December 5th 10- 11:30 a.m.; and December 19th - 10-11:30 a.m. All meetings will be held at the 124 Canal St. location in the conference room
3. TASK: Mock-up of the SOC brochure – **Diane & Tonya**
4. TASK: Meeting Minutes. **Diane & Tonya**
5. TASK: Refreshment for next meeting – **Tonya**
6. TASK: Prices for THRIVE items, e.g., magnets, stress balls, etc. - **Tonya**

Other Discussions

1. Maggie suggested that we find a way to track families that do not qualify for SOC in order to present the data to Gary Blau (particularly children with Autism and other developmental disabilities that may not qualify for SOC services)
2. It was agreed by the committee to continue to provide refreshments. With the understanding to be frugal as we may want to spend funds on other items, e.g., magnets, stress balls, give-a-ways for participating families/volunteers.
3. Advocates for Children are having a conference on December 2, 2006. We may want to have a family member attend if we can develop and purchase THRIVE items in time for the conference.
4. Check with the Regional Vocational Technical Center on printing projects/costs.
5. Check on the cost of local Public Service Announcements.
6. Strategic plan for the Family committee just needs to be completed with Melanie. Also need to address how we are going to engage families in the strategic plan.