



FAMILY COMMITTEE MEETING  
 April 24, 2007 10:00 – 11:30 a.m.

- Each voice is valid and respected
- Members are respectful of one another
- Each person’s reality is unique and valuable
- Expertise comes from many sources
- Process is the foundation for decision-making
- Meetings are focused and productive with a shared vision
- Transparency builds trust
- Trust builds relationships
- Leadership encourages collaborative strategies
- Participation is meaningful

<p>1. Introductions/Check In/Welcome</p>	<p>Tonya Labbe, Chair; Diane Bouffard, Chair; Sharon Harbin; Virginia Jewel; Margaret Degon; Kara Thurlow; Kathy Tisdale and Lisa Bishop.</p> <p><i>*Please let me know if you were present, but not included in the list of attendees.</i></p>
<p>2. Business Items</p>	<p>We reviewed the Resource List for families and added some contacts that had been forgotten. Tonya will make changes and send out to the committee for review.</p> <p>“Responding to Youths With Mental Health Needs: A Police Pocket Guide” – a guide was dropped of at the Lewiston Police Department for Officer Bradeen and other staff to review. Sharon will provide a guide to Nate (a probation officer) to also review and share with other staff.</p> <ul style="list-style-type: none"> <li>➤ Dianne will check to see who may be a contact in Franklin Co. for a review of the guide.</li> <li>➤ Oxford Co. also needs to receive a copy to review.</li> <li>➤ Tonya will draft a letter and send a pocket guide to the Auburn Police Department for review as well.</li> <li>➤ County sheriffs were mentioned as a possible source to involve in the review.</li> <li>➤ The WFWC has been scaled back due to budget cuts. We will be looking at local venues for the conference. The next meeting of the WFWC planning committee is on Tuesday, May 1, 2007, from 10-12:00 p.m. here at THRIVE. It was also recommended that only families that are traveling a fifty mile radius-one way- will be eligible for an overnight stay for the September 15<sup>th</sup> conference.</li> <li>➤ Sharon gave an update of the social marketing items ordered and THRIVE pens were handed out to members.</li> <li>➤ The Memorandum of Understanding developed by the Interagency Committee was briefly reviewed. Kara would like to see some individual accountability of people within organizations who sign on to agree to SOC values and principles. Virginia suggested connecting with Human Resources in each agency/org. to provide orientation to new hires surrounding System of Care. Maggie suggested that we might want to request that the Family Information Specialists</li> </ul>

	<p>add a column to their data base for case management agencies, etc., that have signed the MOU to be some how identified as SOC driven.</p> <ul style="list-style-type: none"> <li>➤ Sharon and Tonya gave an update of the Time Dollar project. We finally received the computer software and it has been loaded onto our system. Within the next two weeks THRIVE hopes to enlist a small group of people for a Time Dollar experiment. Family Committee can assist in this process.</li> <li>➤ We tabled the evaluation outcomes tool for families until our next meeting.</li> <li>➤ The federal site visit report should be in within the next two weeks. Tonya will send out to the Family Committee for discussion at our next meeting.</li> <li>➤ The ratified Policies and Procedures were handed out to members. Tonya also included copies of the Stipend and Mileage Reimbursement Policy for Families and Youth. Members will review and provide feedback by April 27<sup>th</sup>. <ul style="list-style-type: none"> <li>○ One suggestion by Dianne and Maggie was to change the conference rates to reflect partial days and meals that are included in the conference rate should be subtracted from the daily per diem rate for food. Maggie will send Tonya some language surrounding this change.</li> </ul> </li> </ul>
<p>4. Tasks</p> <ul style="list-style-type: none"> <li>➤ Review of meeting and assigned tasks,</li> </ul>	<ul style="list-style-type: none"> <li>➤ Meeting Minutes – Tonya</li> <li>➤ Draft of Resource List with suggested changes – Tonya</li> <li>➤ Pocket Guide – Sharon will ask Nate to review; Dianne will check for a contact person in Franklin Co.; Tonya will send a guide and letter to the APD for review.</li> <li>➤ Maggie will send Tonya language around conference rates, etc. in the Family and Youth Policy.</li> <li>➤ Maggie will send Tonya information for the Resource List for families from MPF.</li> </ul>
<ul style="list-style-type: none"> <li>➤ Set next meeting agenda</li> </ul>	<p>Our next agenda will include updates and the following:</p> <ul style="list-style-type: none"> <li>➤ The Resource List Draft (possible final draft)</li> <li>➤ The pocket guides &amp; review of comments</li> <li>➤ Update on the WFWC planning meeting</li> <li>➤ Possible planning of the Time Dollar 10 Week Experiment</li> <li>➤ Evaluation Outcomes Tool for Families - Kara</li> </ul> <p><b>PLEASE E-MAIL ME TO ADD OTHER AGENDA ITEMS THAT I MAY HAVE FORGOTTEN.</b></p>
<p>6. Next Meeting</p>	<p>Our next meeting is scheduled for May 8, 2007, from 10-11:30 a.m. here at THRIVE.</p>