



What Families Want Conference Planning Meeting
May 23, 2007 10:00 a.m. – 12:00 p.m.

1. Introductions/Check In / Welcome	Margaret Degon; Lisa Bishop; Tonya Labbe; Sharon Harbin; Carol Teirnan and Kathy Tisdale (via phone).
2. Review of Agenda	Updates on assigned tasks from previous meeting.
3. Discussion	<p>Review of Caterers:</p> <ul style="list-style-type: none"> • It was agree that participants will have to pre-register for the conference (no walk-ins). The deadline for registration will be September 4, 2007. • June 25, 2007, will be the deadline for the presenters to submit their form to provide a workshop, which means that for those that already have “yes’s, we will need to send out the Presenters Form. • It was discussed and agreed upon to have the Navigation Program provide the continental breakfast and afternoon snacks for the conference (the Navigation Program is staffed by young adults with developmental disabilities). • The Presenters Form was reviewed and Tonya will revise and send final draft to committee for review. We have had quite a few presenters agree to present on September 15th. • Exhibitors were discussed: <ul style="list-style-type: none"> ○ there will be a \$25.00 fee for a table to for profit entities (this will include lunch for one staff member). ○ there must be a staff member at the table at all time for exhibitors ○ if an exhibitor wishes to attend the conference workshops they must pre-register and will have to pay the \$50.00 professional rate to attend • Maggie mentioned that Penny may be available to assist us with the exhibitors registration • Sharon mentioned to check with Cindy at Hewin’s to see if We could get a discounted rate for the hotel • It was discussed to have different colored ribbons with the name tags for the family organizations and THRIVE, so that participants could seek out information, assistance, etc., during the conference.

	<p style="text-align: center;"><u>TASKS</u></p> <ul style="list-style-type: none"> • Need to check with Brenda to see the availability/cost of the “Book Lady” Tonya • Carol will e-mail Tonya G.E.A.R.’s exhibitor form • Carol will e-mail Tonya the “Task Sheet” utilized for conference duties of all staff members • Tonya will review childcare and respite options with Brenda and see if we can pre-register with the Children’s Center for respite on the September 15th. • Tonya will contact Rolley’s, Graziano’s, The Italian Bakery, Sam’s and the Carriage House and provide a list of prices for the committee to choose the caterer for lunch at the next meeting. • Tonya will check with Jennifer again to see if vendors and staff can have access to CMCC on September 14, 2007, from 5:00 p.m. – 7:00 p.m. to set-up for Saturday. • Tonya will contact Doug Robbins and Ann Maloney for the medication and depression workshop (needs to address treatment options as well). Stephanie Truman? <p style="text-align: center;">PLEASE LET ME KNOW IF I HAVE OMITTED ANYTHING.</p>
<p>➤ 4. Next Meeting</p>	<p>June 12, 2007, 11:30 a.m. – 1:00 p.m. at the THRIVE office.</p> <ol style="list-style-type: none"> 1. Review of childcare and respite for the conference 2. Review and decision of caterer for lunch 3. Review of presenters and update on presenters forms submitted 4. Vendor application for the conference 5. General Updates

System of Care Committee Principles:

- | | |
|--|--|
| <ul style="list-style-type: none"> ➤ Each voice is valid and respected ➤ Each person’s reality is unique and valuable ➤ Process is the foundation for decision-making ➤ Transparency builds trust ➤ Leadership encourages collaborative strategies ➤ Participation is meaningful | <ul style="list-style-type: none"> ➤ Members are respectful of one another ➤ Expertise comes from many sources ➤ Meetings are focused and productive with a shared vision ➤ Trust builds relationships |
|--|--|