



**What Families Want Conference Planning Meeting**  
**June 26, 2007, 10:00 a.m. – 11:30 p.m.**

1. Introductions/Check In / Welcome	Margaret Degon; Tonya Labbe; Virginia Jewell; Lisa Bishop; Kathy Tisdale and Sharon Carter
2. Review of Agenda	Updates on assigned tasks from previous meeting.
3. Discussion	<ul style="list-style-type: none"> <li>• Discussed the issue of respite and childcare for the conference. It was agreed that we need someone to coordinate the service, e.g., the Children’s Center in Augusta. Tonya will contact Renee to see if we can contract with them for the conference. Virginia has agreed to be a contact to assist in the coordination on our end.</li> <li>• A subcommittee was suggested to look at what the schedule will be for the day for the children and youth who will be receiving respite. Subcommittee members are as follows: Brianne, Lisa, Virginia and Kathy.</li> <li>• Recognized that we will need caregivers to sign a release/waiver of risk for respite provided at the conference.</li> <li>• Kathy questioned who on staff would be trained for first aid. Margaret suggested that we contact Auburn Fire and Rescue to see if they would be willing to provide some onsite learning opportunities as well as the first aid piece. Sharon provided Wayne Wertz as a contact for the Auburn Department.</li> <li>• Kathy is still looking for youth volunteers to assist with the System of Care workshop. Tonya provided Kathy with Sheikh Mohamed’s name as he will be THRIVE’s new Cultural Coordinator and also provided Linda Golding’s name as she is the new Social Marketer.</li> <li>• We will need pins and/or ribbons to designate presenters, staff and family organizations. This will assist families to locate members of the family organizations if they wish learn more about services, resources, networks, etc., and assist in finding staff for questions/directions the day of the conference.</li> <li>• We discussed whether we should have a brochure or a newsletter format for the conference. It was suggested that we have a brochure with a link to our websites for more in-depth information on presenters or the workshops.</li> <li>• It was decided to ask conference participants to pre-register for workshop.</li> </ul>

	<ul style="list-style-type: none"> <li>• Need to start working on the brochure as we have 20 people currently registered for the conference!</li> </ul> <p style="text-align: center;"><b><u>TASKS</u></b></p> <ul style="list-style-type: none"> <li>• Presenter Forms were finalized and given out to the lead presenters or lead contact for the workshop. <b>Forms should be returned by July 13, 2007, to the THRIVE office.</b> We need the presenter forms, so that we can finalize the titles of the workshops and start working on the brochure.</li> <li>• Tonya to follow-up with Renee at the Children’s Center in Augusta to see if we can contract with them to coordinate and provide the respite and childcare for the conference.</li> <li>• Tonya will call Wayne Wertz of Auburn Rescue to see if they are available for the conference.</li> </ul> <p style="text-align: center;"><b>PLEASE LET ME KNOW IF I HAVE OMITTED ANYTHING.</b></p>
➤ 4. Next Meeting	<p>(Date to be determined) 10:30 a.m. – 11:30 p.m. at the THRIVE office.</p> <ol style="list-style-type: none"> <li>1. Review of presenters forms submitted</li> <li>2. Start working on the brochure for the conference.</li> <li>3. General Updates</li> </ol>