

Agenda/Minutes  
Family Committee  
2/12/08

Present: Kathy Tisdale, John Beeler, Sue Fairfield, Sharon Carter, Virginia Jewell, Linda Golding

1. Introductions/Check In/Review Agenda	Done	
2. Old Business	<p>Clarification of roles and responsibilities of the co-chairs – The committee held this discussion to insure that everyone understood that the co-chair roles and responsibilities were equally shared. It was also decided that because Diane was unable to attend, Linda should check with her to see if she was still available to do a co-chair role as was decided at the last meeting. Until that is known, Kathy will assume one role as a chair, and Virginia will serve as an alternate. The committee also decided that the meeting time is OK, and that there is a need to meet monthly for at least six months. Agendas for the next meeting will be mailed with the minutes.</p>	
3. New Business	<p>Kathy brought up a concern from Diane that the committee didn't seem to have direction or to be doing anything. Linda asked that the committee wait until Alice was available to begin new projects. The committee decided to wait until the April meeting, and invite Melanie Swift to assist with goal setting. Kathy mentioned that there needs to be more family members on the committee. John said that he has three families who are interested. He has sent them letters encouraging them to participate. The group decided to have a form letter to send to all newly referred/enrolled families. Kathy, Diane, and Virginia will write the letter; Sue will edit it; and Sharon will mail them. Another idea was to have a Speaker's Bureau so that members could invite people from agencies: education, JJ, DHHS to speak to the group. The decision</p>	

	was made to extend the meetings to two hours so that the last half hour could be a social networking time for new members and present members. An orientation will be developed for new members. There is also a need to make sure that other committees stay family focused.	
4. Tabled Items	Goal setting	
5. Wrap up <ul style="list-style-type: none"> <li>➤ Review of meeting and assigned tasks,</li> <li>➤ Set next meeting agenda</li> </ul>	Agenda for March 11 <sup>th</sup> from 10:00 to 12:00 <ol style="list-style-type: none"> <li>1. Alice will clarify the Family Partners role</li> <li>2. May 8<sup>th</sup> Children's Mental Health Day</li> <li>3. Letter for new members about the committee</li> <li>4. Web site review and revision.</li> </ol>	10
6. How was today's meeting? <ul style="list-style-type: none"> <li>➤ Was it family driven</li> <li>➤ Youth guided</li> <li>➤ Culturally Competent</li> <li>➤ Trauma Informed</li> </ul>	Agreed it was fine.	

Parking Lot Items: Issues to be addressed at a later time if not at the next meeting.

Each committee may want to start with a brief review of System of Care Committee principles:

- Each voice is valid and respected
- Each person's reality is unique and valuable
- Expertise comes from many sources
- Process is the foundation for decision-making: To identify where authority is and why, and how power is defined and shared.
- Information flows in and out
- Meetings are focused and productive with a shared vision
- Transparency builds trust
- Trust builds relationships
- Leadership encourages collaborative strategies
- Participation is meaningful